

## Maine School Administrative District No. 75

50 Republic Avenue  
Topsham, Maine 04086  
TEL (207) 729-9961 FAX (207) 725-9354  
[www.link75.org](http://www.link75.org)

SHAWN M. CHABOT  
Superintendent

AMANDA HERSEY  
Assistant Superintendent

MARK CONRAD  
Business Manager



HEIDI O'LEARY  
Director of Special Services  
(207) 729-1557

ALLEN LAMPERT  
Director of Adult and  
Community Education  
(207) 729-7323

July 24, 2020

Dear M.S.A.D. No. 75 Families:

At last night's meeting of the M.S.A.D. NO. 75 Board of Directors, I reviewed our Draft Plan for Reopening Schools. The Reopening Plan can be found on our District website and the M.S.A.D No. 75 Facebook page. A recording of last night's Board meeting will also be posted on our webpage if you would like to watch it at a later time.

I encourage parents to review this draft plan in its entirety. The goal of our school reopening plan is to create a safe learning environment for students and staff and attempt to maximize in-person teaching and learning. Within the Plan, there are two options for families.

- OPTION 1: Students will attend in-person teaching and learning to the fullest extent possible; and parents will know that there is a high degree of likelihood that our schools will transition between PLANS A, B, C, depending on guidance from the Maine DOE and/or Maine CDC.
- OPTION 2: Students will attend school through full-online option for the first trimester/first semester of school (Plan D).

To help get a sense of the number of students and staff in our in-person instruction Option 1 (Plan A/B/C) and our online-only instruction Option 2 (Plan D), it will be helpful to know your intent at this time.

We are asking **ALL** M.S.A.D. No. 75 Parent/Guardians to complete an online form where they let us know which option they are planning for at this time. We know that things may change as the year starts, but it would be helpful to know where families' intentions are at this point, so that we can plan accordingly.

[PLEASE CLICK HERE TO COMPLETE THIS BRIEF FORM](#)

We need one form submitted for each child separately, so if you have more than one child in our school system, there will be an option to complete a new form upon completion. **This form will close on Friday, July 31, 2020, at midnight.**

To help parents better understand the Options and so you can make the most informed decisions related to these options, we will be holding a District-wide **Parent Informational Meeting via Zoom on Tuesday, July 28, 2020, at 5:30 p.m.** This will be led jointly by Assistant Superintendent Amanda Hersey

and me. Following the conclusion of the District session, each school building principal will be holding an additional Zoom session focused on the specific plans at that school level. All of these Zoom links will be available on our District Reopening Website, as well as on each school’s website. These links are not up yet, but I wanted you to at least have the dates/times for planning purposes. If you have students at two different schools, we will be videotaping these sessions so that you can view any of the school-based discussions at a later time.

In addition, we have established a tentative timeline for this planning work as we prepare for the first day of school:

July 23, 2020	<ul style="list-style-type: none"> <li>The initial release of draft Reopening Plan and first reading before the Board of Directors</li> </ul>
July 24, 2020	<ul style="list-style-type: none"> <li>Send a survey to parents to gather feedback and indicate the tentative choice of Option #1 (Plan A, B, C) or Option #2 (Universal Option for 100% remote)</li> <li>Staff survey #2 sent out</li> </ul>
July 27, 2020	<ul style="list-style-type: none"> <li>Reopening Leadership Workgroup meets to review Board feedback</li> <li>Organizational Leadership Committee (OLC) meets to review Board feedback</li> </ul>
July 28, 2020	<ul style="list-style-type: none"> <li>Principals meet to review Plan</li> <li>Parent Zoom forums for each school with an introduction including a message from Superintendent and Assistant Superintendent</li> </ul>
July 28- July 31, 2020	<ul style="list-style-type: none"> <li>Reopening Working Groups reconvene throughout the week to process feedback</li> </ul>
July 31, 2020	<ul style="list-style-type: none"> <li>Parent and staff survey information due back</li> </ul>
August 3, 2020	<ul style="list-style-type: none"> <li>Reopening Leadership Workgroup meets to review survey results and any changes to Plan</li> </ul>
August 4, 2020	<ul style="list-style-type: none"> <li>District leaders and principals further review and provide input</li> </ul>
August 1-13, 2020	<ul style="list-style-type: none"> <li>Initial development of Plan B cohorts, rosters, and initial identification of staffing assignments</li> </ul>
August 13, 2020	<ul style="list-style-type: none"> <li>Board of Directors votes on Reopening Plan</li> </ul>
August 14-28, 2020	<ul style="list-style-type: none"> <li>School staff works to implement school-level plans (2 weeks)</li> </ul>
August 31, 2020	<ul style="list-style-type: none"> <li>First day of school</li> </ul>

Thank you for everything you do to support your child and M.S.A.D. No. 75. It is critical in order for our schools to have a successful reopening that we continue to work collaboratively, have patience and grace for each other.

Shawn M. Chabot  
 Superintendent of Schools